



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes

### Historical Preservation Board

---

Monday, July 18, 2016

6:30 PM

Council Chamber

---

#### Regular Meeting and Study Session

#### 1. Roll Call

- Present** 7 - Chairman Grove, Board Member Price, Board Member Miller, Board Member Clute, Board Member Spratlen, Board Member Gaare, and Board Member Kastner
- Absent** 2 - Board Member Leighty, and Board Member Field

#### 2. Approval of Agenda

#### 3. Minutes to be Approved

- a. [ID# 16-134](#) Certification of the June 20, 2016 regular meeting minutes

A motion was made by Member Clute to approve the certification of the June 20, 2016 regular meeting minutes. The motion carried by a unanimous vote.

#### 4. Public Comment

Public Comment for General Business

*Speaker - Pam Chadbourne, District 1*

#### 5. General Business

- a. [ID# 16-130](#) 2016 Main Street Historic District Grant Allocation

**Attachments:** [ATTACHMENT A - WESTON MA\\_001](#)  
[ATTACHMENT B - JD HILL GENERAL STORE\\_001](#)  
[ATTACHMENT C - THE CREAMERY](#)  
[ATTACHMENT D - HISTORIC DUPLEX](#)  
[ATTACHMENT E - CULP BLOC](#)

Sharon Gaare moved to approve grants in the following amounts for the following projects:

1. Western Masonic Lodge \$10,000;
2. JD Hill General Store \$10,000;
3. Culp Block \$30,000.

The foregoing grants are conditioned upon the following: 1. The applicants will verbally accept such grants within 14 days; and 2. The applicants will submit an

application for a building permit by October 1, 2016. In the event JD Hill does not accept the approved grant, the \$10,000 will be granted to Culp Block on November 1, 2016. Seconded by Margi Clute; motion carries unanimously by voice vote.

## **6. Public Hearing**

a. [ID# 16-133](#) Culp Building / Bristlecone Construction COA Application

**Attachments:** [COA Application Culp Block](#)  
[Proposed Project Plan Set & Photos](#)  
[City Historic Architect Comments](#)  
[Applicant Response to Consultant Design Review Comments](#)  
[Colorado Historical Society Information](#)  
[Culp Block Photo - oldest](#)  
[Historic Photo 1951](#)

*Staff Presentation by Dennis Swain, Historic Preservation Planner*

*COA Applicant Presentation from Zach Smith of Bristlecone Construction, and Eric Blase, Studio 646 Architecture*

*\*\*Some technical difficulties with the video screen and recording. Video recording ends here\*\**

*Board questions, comments and discussion regarding the COA.*

**Motion to approve the Certificate of Appropriateness for the Culp Building at 2420 West Main Street contingent upon staff approving the brick, color of mortar, lighting fixtures over office, and color palette for store front including glass, by Margi Clute, seconded by Dan Miller. Motion passes unanimously by voice vote.**

## **7. Public Comment**

Public Comment on Non-Agenda Items

*Speaker - Pam Chadbourne, District 1*

## **8. Adjourn to Study Session**

## **9. Study Session Comments/Reports**

a. Community Development Director/Staff

b. Chair/Members

*Dennis updated board on Louthan Design Guidelines - draft document will be available online shortly;  
Development Review process tweaked and a new process from start to finish for any project coming through- future study session to include an overview of the new process from Dennis and Jocelyn;*

*HLI letter – Dennis did not finish and working on commonly asked questions. Margi said she and Mike invited to HLI meeting on Wednesday at 4:15;*  
*Littleton Blvd consultants on board and next to meet with the state then consultants can start the survey. There will be a public meeting hosted by HPB, to meet the consultants and for residents along the blvd to hear about process and offer feedback;*  
*Historic Walking Tours – Margi, Dan and Sharon. August 3 and 11 at 5:30 is a practice. Anyone can come. August 18 is the event, 4, 5 and 6pm tours. Margi got it on the Littleton Rocks calendar;*  
*Western Welcome Week booth discussion;*  
*Joint session with city council - no date set yet, waiting until after grant allocated;*  
*Viewhouse – no update;*  
*DAR – no update;*  
*Hoodlum meetings – did a pitch for their tours. Others are invited to attend sometime. Margi and Sharon attending August 3 8-9am at Town Hall.*

*Meeting Adjourned*

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.