



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes

### Historical Preservation Board

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Monday, November 21, 2016

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

*Also present: Jocelyn Mills, Community Development Director; Lena McClelland, Assistant City Attorney; Wendy Heffner, City Clerk*

**Present** 7 - Chairman Grove, Board Member Price, Board Member Clute, Board Member Leighty, Board Member Spratlen, Board Member Field, and Board Member Gaare

**Absent** 2 - Board Member Miller, and Board Member Kastner

#### 2. Approval of Agenda

A motion was made by Board Member Michael Price, seconded by Chairman Pamela Grove, that the agenda be approved. The motion carried unanimously.

#### 3. Minutes to be Approved

- a. [ID# 16-266](#) Certification of the September 28, 2016 regular meeting minutes

A motion was made by Board Member Price, seconded by Board Member Leighty, that the minutes for the September 28, 2016 meeting be approved. The motion carried by a unanimous vote.

#### 4. Public Comment

Public Comment for General Business

*Not Applicable*

#### 5. General Business

*None*

#### 6. Public Hearing

- a. [HPB Resolution 03-2016](#) Resolution recommending adoption of Louthan Heights Historic District Design Guidelines

**Attachments:** [RESOLUTION FOR THE ADOPTION OF THE LOUTHAN DESIGN GUIDELINES](#)  
[EDITED DESIGN GUIDELINES - EDITED BY THE LOUTHAN NEIGHBORS - STAFF - JOINT HPB - PC STUDY SESSION - 2](#)  
[COMPILATION OF RECOMMENDED CHANGES AND COMMENTS - 2](#)

*Staff Presentation by Dennis Swain, Senior Planner*

*Public Hearing opened at 7:42pm*

*Public Comment - Kevin Kornig - valuable document/District Resources/Don't focus on things that didn't work/Celebrate*

*Public Comment - Matthew Wilson - City's records wrong date/contributing vs. non-contributing*

*Public Comment - Tom Smedler - agrees with Kevin, too many negatives*

*Public Comment - Pam Chadbourne - Glad this happened, will be a great benefit to the city*

*Public hearing closed at 7:53pm and reopened at 8:00pm*

*Public Comment - Kevin Kornig*

*Public Comment - Matthew Wilson*

*Public Hearing Closed at 8:03*

**A motion was made by Board Member Leighty, seconded by Board Member Clute, to table final recommendations to January 18, 2017 to see the reflections of recommended changes and corrections. The vote is 6-0. The motion carried by a unanimous vote.**

## **7. Public Comment**

Public Comment on Non-Agenda Items

*Pam Chadbourne - HPB, PC and City Council, reconsider the parking incentive for downtown. No more waivers*

## **8. Comments/Reports**

a. Community Development Director/Staff

b. Chair/Members

## **9. Adjourn**

*Adjourned at 8:35pm*

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.