



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Final Historical Preservation Board

Monday, October 20, 2014

7:00 PM

Council Chamber

Regular Meeting

1. Roll Call

- Present** 7 - Board Member Clute, Board Member Gaare, Board Member Grove, Board Member Kastner, Board Member McMurray, Board Member Miller, and Board Member Price
- Absent** 2 - Board Member Reid, and Board Member LaRock

Also Present: Kristin Schledorn, Deputy City Attorney; Glen Van Nimwegen, Community Development Director; Dennis Swain, Senior Planner; and Anne Buelt, Recording Secretary; Deana Swetlik, Entelechy; Fred Andreas, UNIT Design Studio and Sonya Ellingboe, Historic Littleton, Inc.

2. Approval of Agenda

The agenda was approved as submitted.

3. Minutes to be Approved

[ID# 14-307](#)

Attachments: [HPB14-0915 - Legistar DRAFT \(1\)](#)

Motion to approve the September 15, 2014 meeting minutes, as amended, was made by Board member Price; the motion was seconded by Board member McMurray.

Aye: 7 - Board Member Clute, Board Member Gaare, Board Member Grove, Board Member Kastner, Board Member McMurray, Board Member Miller and Board Member Price

Absent: 2 - Board Member Reid and Board Member LaRock

4. Scheduled/Unscheduled Appearances

None

5. Public Hearing

Chair Clute opened the Public Hearing at 7:04 p.m. Mr. Swain discussed the Certificate of Appropriateness for the property located at 2680 West Main Street with the Historical Preservation Board members. Mr. Swain advised the Board members that the property located at 2670 West Main Street would be addressed at the November meeting. The applicant, Ray Ollett, Jr., made his presentation regarding the improvements/upgrades for the referenced property. Chair Clute closed the Public Hearing at 7:57 p.m.

The Board requested additional information from the applicant as follows:

1. Provide colors and values that blend with the existing building.
2. Update the renderings with all actual and proposed colors and materials.
3. Replace the metal coiling garage doors on the bar extension with glass garage doors.
4. Replace the 12' view with a pedestrian level view of the second floor addition.
5. Explore the option of a rendering with a solid wall enclosing the barrel roof under the deck on the west and east facades.
6. Address all of the questions and comments in the consultants' memorandum.
7. Update the railing in the rendering on page 18 to reflect the elevation on page 6.
8. Clarify the second floor siding - direction, color and scale.
9. Make the exterior railings as transparent as possible.
10. Simplify the second floor addition and deck elements and review elements such as the eyebrow on the bar extension.

ID# 14-293

Continued from October 20, 2014 - Bussard Motor Company COA Application

Attachments: [BUSSARD MOTORS COA - COV_001 \(1\)](#)

[BUSSARD MOTORS COA - DES_001 \(1\)](#)

[2014 1009 ENT Lit Viewhouse Review](#)

[legal notice in the Littleton Report](#)

[2014 0922 - LEGAL NOTICE - 2680 WEST MAIN - BUSSARD MOTORS \(3\) - CITY CLERK](#)

A motion was made by Board member Miller and seconded by Board member Gaare to table the discussion on the Certificate Of Historic Appropriateness for the Bussard Motor Company Building located at 2680 West Main Street until the November 17, 2014 Historical Preservation meeting with direction to the applicant to come back and address Items #1 -10.

Aye: 7 - Board Member Clute, Board Member Gaare, Board Member Grove, Board Member Kastner, Board Member McMurray, Board Member Miller and Board Member Price

Absent: 2 - Board Member Reid and Board Member LaRock

6. General Business

Sonya Ellingboe, representative from Historic Littleton Inc. (HLI), informed the Board members that there will be a meeting scheduled in mid-January, 2015 at the Littleton United Methodist Church to give awards as deemed appropriate at that time.

7. Comments/Reports

a. Staff

Mr. Swain, Senior Planner, informed the Board that Board member Price would provide an update on the proposal for a property tax incentive and Board members Miller, Kastner, and LaRock would advise the Board as to the submittal requirements for future Certificates of Appropriateness. Chair Clute has also been working with Mr. Swain on updating the 2014-2015 Work Plan. Mr. Swain also provided some information on the demolition of a 1950's house located on the Carmelite Monastery property. Mr. Swain advised the Board to be aware of a pending joint meeting with City Council and the Historical Preservation Board sometime in January.

b. Members

Board member Gaare provided an update on the 125th anniversary schedule and need for assistance. She informed the Board that there appears to be a much better plan and the celebration will be focusing on one day, March 8, 2015.

Board member Grove requested that the action items that were noted in the September 15 meeting minutes be discussed. Board member Grove addressed the wayfinding design and recommendations with Mr. Van Nimwegen and expressed her disappointment that the Historical Preservation Board was not a part of the initial discussions and wayfinding signage decisions. Mr. Van Nimwegen suggested that this may be a topic to discuss during the Board's joint meeting with City Council.

Chair Clute distributed the memo that she drafted to City Council regarding the Board's proposal for a property tax rebate. This topic was discussed amongst Board members. After discussion with Mr. Van Nimwegen, it was concluded that this could be researched internally and the Board could formulate a recommendation that could be made after the research was performed. The Board could then meet with Council to further discuss.

Mr. Swain distributed an updated/revised Work Plan for the Historical Preservation Board. Board Members reviewed the revised Work Plan to ensure that all the tasks they wanted to address/achieve were included. Chair Clute suggested that at the November meeting a time line could be developed for each of the tasks.

c. Chair

8. Adjourn

The meeting was adjourned at 9:35 p.m.

A motion was made by Board member Price and seconded by Board member Kastner to adjourn the meeting.

Aye: 7 - Board Member Clute, Board Member Gaare, Board Member Grove, Board Member Kastner, Board Member McMurray, Board Member Miller and Board Member Price

Absent: 2 - Board Member Reid and Board Member LaRock

I hereby certify that I have reviewed the video recording for the regular meeting of the Littleton Historical Preservation Board for October 20, 2014. The video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.

Anne E. Buelt, Administrative Coordinator